Greater Property Management, LLC
846 Farmington Avenue, Suite 4
West Hartford, CT 06119

860-231-9066
1-888-567-4732
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Tenant Repair Request

Date:_____

Please provide a detailed description of the complaint / problem concerning your rental property, including when the problem occurred, what (if anything) you have done to correct it.

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Your Property manager or our office staff will review this form and contact you within 3 business days to discuss the repair. You may be required to make arrangements to meet with our repair company to complete the repairs. This form must be completed each time something in the home needs repair or replacement. No work will be done until this form is received by our office.

_____
Tenants Name

_____ _____
Address Phone Number

Office use only

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_____ _____
Manager Date

Revised 3/19/08